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# **COUNCIL**

# **BULLETIN**

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**Issue Number 25/2018**  
**Friday, 22 June 2018**



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Compiled, designed and produced by  
The Directorate of Governance - Democratic Services

Assistant Director – Governance - Simon Hill  
Telephone: 01992 564000

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*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnal Street Offices.
<b>TBN</b>	To be noted		
<b>TBC</b>	To be confirmed		Meeting being filmed for subsequent viewing

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Other venues are shown in full.

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## Week One: 25 June 2018 – 1 July 2018

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Monday 25 June	7.00pm	Constitution Working Group		CR2
Tuesday 26 June	7.30pm	Neighbourhoods Select Committee		CR1
Wednesday 27 June	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 28 June	7.00pm	Member Training – Transformation for Councillors		CR1
Friday 29 June				
Saturday 30 June				
Sunday 1 July				

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## Week Two: 2 July 2018 – 8 July 2018

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Monday 2 July	5.00pm	Epping Forest Local Highways Panel		CR2
Tuesday 3 July	10.00am 7.15pm	Licensing Sub-Committee Governance Select Committee		CC CC
Wednesday 4 July				
Thursday 5 July	2.00pm	Member Training - Local Authority Finance and Budget Process		CR1
Friday 6 July				
Saturday 7 July				
Sunday 8 July				

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### Week Three: 9 July 2018 – 15 July 2018

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Monday 9 July	7.30pm	<a href="#">Resources Select Committee</a>		CR1
Tuesday 10 July	6.00pm	Member Training - Code of Conduct (Repeat)		CC
Wednesday 11 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 12 July				
Friday 13 July				
Saturday 14 July				
Sunday 15 July				

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### Week Four: 16 July 2018 – 22 July 2018

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Monday 16 July	7.00pm	Joint Consultative Committee		CR1
Tuesday 17 July	7.00pm 7.00pm	Epping Forest Youth Council Cabinet		CR1 CC
Wednesday 18 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 19 July	5.30pm 7.30pm	Standards Committee Asset Management and Economic Development Cabinet Committee		CR1 CC
Friday 20 July				
Saturday 21 July				
Sunday 22 July				

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## **PART B - GENERAL INFORMATION**

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### **1. 2018 PARLIAMENTARY BOUNDARY REVIEW**

Please see attached.

As far as we know, there have been no further proposals to change the boundaries of the Epping Forst constituency but we await the report in September.

### **2. EPPING FOREST LOCAL HIGHWAYS PANEL**

The date of the next Epping Forest Local Highways Panel has changed from Wednesday 4<sup>th</sup> July 2018 to Monday 2<sup>nd</sup> July at 5pm.

(Further information: Jackie Leither ext 4756)

### **3. YEAR BOOK 2018/19**

The 2018/19 has been published electronically and can be found at <https://eppingforestintranet.moderngov.co.uk/ieListDocuments.aspx?CId=740&MId=9691>

As you know the Council will be evolving as the transformation project continues. These changes inevitably mean that the details published will also be subject to change. Considering this and the Council's desire to be paperless where possible, we will not automatically be printing the Year Book.

(Further information: Kim Partridge ext 4443)

### **4. CHAIRMAN'S DIARY (Pages 11 - 12)**

Please see attached.

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## LICENSING ACT 2003

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Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: BP Oil UK Limited

Address of Premises: Chigwell SF Connect  
The Broadway  
Loughton  
Essex  
IG10 3ST

Brief details of the nature of the application:

To extend the hours for the sale of alcohol to 24 hours a day, 7 days a week.  
To remove the conditions set out in Annex 2 of the Premises Licence.  
To include the conditions set out in boxes b to e of Section 16 of the application

Consultation Period From: 15.06.2018 to 12.07.2018

Officer in charge: Denise Bastick

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Officer

Kim Tuckey 01992 564034  
Sarah Moran 01992 564270  
Nuala Clark [01992 564340](tel:01992564340)  
Joanne Owen 01992 56 4721  
Jane Mullinger 01992 564461

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## **GOVERNANCE DIRECTORATE - PLANNING**

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### **1. Appeals Lodged**

EPF/2499/17 – 13-125a Alderton Hill Loughton Essex IG10 3JD - Demolition of houses at 13, 15 and 15a, Alderton Hill, and the erection of linked blocks of elderly persons apartments, with integrated care facilities (Use Class C2) with supporting amenity facilities, landscaping, 64 car spaces in undercroft parking at the rear and south side of the block, and associated ground works – David Baker ext. 4314 - Inquiry

### **2. Forthcoming Planning Inquiries/Hearings -**

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road Theydon Bois Essex CM16 7LS – Sukhvinder Dhadwar

### **3. Enforcement Appeals**

None this week

### **4. Appeal Decisions**

EPF/3259/17 121 Theydon Grove Epping Essex CM16 4QB - Proposed single storey side extension and garden wall – Allowed with conditions

### **5. Tree Preservation Orders**

None this week

### **6. S106 Agreements**

None this week

### **7. Changes to Planning Systems**

None this week

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## PROPOSED PLANNING ENFORCEMENT ACTION

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None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217



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## **PART C - PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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# Agenda Item 4

## Chairman's Events June

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Venue</b>	<b>Attending</b>
Sunday 24 June	11.15am	Chelmsford Civic Service	Chelmsford Cathedral	Chairman of Council
Thursday 28 June	7.15pm	Jack Petchey Awards Presentations	The Queen's Theatre, Hornchurch	Chairman of Council
Friday 29 June	6.45pm	eNgage 18 Youth & Community Dance Show	The Spotlight Theatre, Hoddesdon	Chairman of Council
Saturday 30 June	12 noon	Armed Forces Day Celebration	Stow Maries Great War Aerodrome	Chairman of Council
Sunday 1 July	11.30am	East Herts Civic Service	St Michael's Church, Bishop's Stortford	Chairman of Council
Tuesday 3 July	pm	Chairman's Charity Golf Day	Chigwell Golf Club	Chairman of Council
Wednesday 4 July	7pm	EF Youth Council 10 <sup>th</sup> Anniversary Celebration	Portcullis House, Houses of Parliament	Chairman of Council
Tuesday 10 July	7.15pm	Epping Forest Schools & Clubs Achievement Awards	Sir James Hawkey Hall, Woodford Green	Chairman of Council
Friday 20 July	7.00pm	ECC Chairman's reception	Chelmsford City Racecourse	Chairman of Council

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